

## Reporting Reserve Enlisted Candidate to OCS to Become a Reserve Officer, Continued

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**Enlistment into  
the Coast  
Guard  
Transaction,  
Continued**

The following is a breakdown of the fields and the action to be taken on each field for Screen 1 of 5\*, continued:

Field	Action
Height	Enter the member's height in full inches.
Weight	Enter the member's weight in pounds.
Sex	Enter <b>M</b> for Male or <b>F</b> for Female
Marital Status	Enter the member's marital status. Press F2 for list of valid marital status codes.
Eye Color	Enter the member's eye color.
Hair Color	Enter the member's hair color.
Date of Birth	Enter the member's date of birth.
Birth City	Enter the city in which the member was born.
State	Enter the state in which the member was born.
Citizenship Code	Enter the member's citizenship code. Press F2 for list of valid codes.
Court City where Naturalized	If the citizenship code is '1' then this field is not updateable. If the citizenship code is '2' then enter the location of the U. S. Court where member was naturalized.
Citizenship Date	If the citizenship code is '1' then this field is not updateable. If the citizenship code is '2' then enter the date the citizenship was granted.
Naturalization Number	If the citizenship code is '1' then this field is not updateable. If the citizenship code is '2' then enter the naturalization number that was given to the member.
Minority Designator	Enter the minority designator on the member. Press F2 for list of valid minority designator codes.
Regular or Reserve	This field is not updateable and is set at '2'.

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Once you have entered the information in Screen 1 of 5\*, press <GO> or F1.  
Once you have pressed <GO> or F1, Screen 2 of 5\* will display.

Enlistment Information (Screen 2 of 5*)			
000-00-0000		GOODWELL, JIM TIDSWELL	
Date of Enlistment: <u>12/01/1998</u>		Term: <u>4</u>	
Enlistment in USCG: <u>1</u>		Active or Inactive: <u>1</u>	
TRA CAT Pay Group: <u>J</u>	Reserve Term:	Reserve OPFAC: <u>87400</u>	
Guarantees:			
Place of Enlistment City: <u>Des Moines</u>		State: <u>IA</u>	
Unit of Enlistment: <u>RUITOFF</u>			
<b>Enlistment Test: <u>AFQT</u></b>		<b>Test Score: <u>72</u></b>	
Accepted Location City: <u>Des Moines</u>		State: <u>IA</u>	
Home on W4 City: <u>Waterloo</u>		State: <u>IA</u>	

The following is a breakdown of the fields and the action to be taken on each field for Screen 2 of 5\*:

Field	Action
Date of Enlistment	Enter the date the member entered current service.
Term	Enter the number of years the member is enlisting/reenlisting. This item should match block 8 on DD Form 4/1.

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